

# HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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## MINUTES COMMISSION MEETING MARCH 25, 2026

**I. The meeting was called to order by Chairman Frank Turano at 9:00 a.m.**

**II. Those in attendance were:**

Mr. Frank Turano	Chair
Mr. Jerry Cutrer	Vice Chair
Mr. Stuart Bell	Treasurer
Mrs. Patti Soltys (via Zoom)	Secretary
Mr. Andy Paterno	Commissioner
Mr. Ibrahim Abdul-Malik	Commissioner
Mr. Michael Marks	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Bill Davis	Operations Manager
Ms. Amy Graybill	Finance Manager
Mr. Lawrence Flynn	Pope Flynn, LLC
Mrs. Connie Whitehead	Commission Recording Secretary

Visitors

None

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Mr. Frank Turano.

**IV. Public Comment on Non-Agenda Items**

None

## **V. Adoption of Draft Minutes of February 25, 2026, Commission Meeting**

### Key Discussion Points

- Mr. Cutrer pointed out in the visitors list that Mr. Jimmy Baker is listed as a former BJWSA Commissioner. He is actually a current commissioner.

### Action

- Mr. Cutrer moved to adopt the minutes of the February 25, 2026, meeting as amended. Mr. Marks seconded. The motion passed unanimously.

## **VI. Coastal Community Development Corporation Presentation**

### Key Discussion Points

- In February, Alan Wolf and David Wetmore from Coastal Community Development Corporation (CCDC) Board of Directors presented to the Commission regarding the CCDC's efforts on local workforce housing, including potential partnership opportunities. The Commission subsequently instructed staff to bring back recommendations for a potential partnership with CCDC.
- Staff views direct financial support as the most feasible partnership. This would take the form of an annual sponsorship from the PSD, funded in its O&M budget, in exchange for the PSD staff receiving a right-of-first-refusal to lease CCDC units.
- Staff recommends the PSD provide an initial \$5,000 sponsorship to the CCDC in exchange for first-right-of-refusal on at least one unit lease for FY'26 and include an additional \$5,000 in the draft FY'27 budget for consideration of continuing partnership in the coming fiscal year.

### Action

- Mr. Marks moved to adopt staff's recommendation to provide an initial \$5,000 sponsorship to the CCDC in exchange for right-of-first-refusal on at least one unit lease for FY'26 and include an additional \$5,000 in the draft FY'27 budget for consideration of continuing partnership in the coming fiscal year. Mr. Abdul-Malik seconded. The motion passed unanimously.

## **VII. FY'26 Audit Engagement Letter**

### Key Discussion Points

- Ms. Graybill presented the FY'26 Audit Engagement Letter. A copy is included in the agenda packet.
- The Commission discussed whether it would be appropriate to consider hiring a new auditing firm to allow for a fresh set of eyes. Ms. Graybill stated that the next year would be a more feasible year to look at new auditors, since this is the last year of the 3-year extension agreement with the current firm, and since we have SCIIP grant projects underway that our current firm is familiar with. Mr. Cutrer suggested the board consider continuing with the same firm and requesting a new lead auditor.

Action

- Mr. Bell moved to approve the FY'26 auditor engagement letter. Mr. Cutrer seconded. The motion passed unanimously.
- The board instructed staff to come back with a recommendation on a new auditor search.

**VIII. FY'27 Rates, Fees and Millage**

Key Discussion Points

- Ms. Graybill presented the FY'27 budget rates, fees and millage for discussion by the Board.
- No action was required at the March meeting. The items will be included in the April board meeting budget discussion.

**IX. Future Planning: Water Independence, Wastewater Processing/Recycling, Staffing**

Key Discussion Points

- At the Board's direction, Mr. Nardi gave a presentation on future planning for the PSD. The plan:
  - Supports water independence and recycled water resiliency
  - Ensures staffing alignment with growth, technology, and regulatory expectations
  - Prepares the PSD for the next 10-20 years of service excellence
- A copy is included in the agenda packet.

**X. General Manager's Monthly Report**

Key Discussion Points

- Mr. Nardi presented the General Manager's Monthly Report. A copy is included in the agenda packet.
- The PSD Commission has three seats up for election this year:
  - Voting District 1, currently held by Ibrahim Abdul-Malik
  - Voting District 5, currently held by Michael Marks
  - Voting District 7, currently held by Frank Turano
- The candidacy filing period is July 1 thru Aug. 17.
- The April board meeting will be April 29<sup>th</sup> at 9 a.m.

**XI. Executive Session**

Action

- Mrs. Soltys moved to enter into executive session. Mr. Paterno seconded. The motion passed unanimously.
- Executive Session began at 10:50 a.m.

## **XII. Reconvene Regular Session**

### Action

- Regular session reconvened at 11:45 a.m.
- Mr. Bell moved that the Board authorize legal counsel to send the follow-up letter to Ferguson Enterprises with a 15-day response window. Mr. Marks seconded. The motion passed unanimously.

## **XIII. Adjournment**

### Action

- Mr. Abdul-Malik moved to adjourn the meeting. Mr. Marks seconded. The motion passed unanimously. The meeting adjourned at 11:47 a.m.