

# HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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HILTON HEAD ISLAND, SOUTH CAROLINA 29925  
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## MINUTES COMMISSION MEETING DECEMBER 19, 2025

**I. The meeting was called to order by Chairman Frank Turano at 11:00 a.m.**

**II. Those in attendance were:**

Mr. Frank Turano	Chair
Mr. Jerry Cutrer	Vice Chair
Mrs. Patti Soltys	Secretary
Mr. Andy Paterno	Commissioner
Mr. Michael Marks	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Ms. Amy Graybill	Finance Manager
Mrs. Connie Whitehead	Commission Recording Secretary

Visitors

None

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Mr. Frank Turano.

**IV. Public Comment on Non-Agenda Items**

None

**V. Adoption of Draft Minutes of November 19, 2025, Commission Meeting**

### Action

- Mr. Paterno moved to adopt the minutes of the November 19, 2025, as presented. Mr. Marks seconded. The motion passed unanimously.

## **VI. Screw Pumps Replacement Project Notice of Award and Construction Contract Authorization**

### Key Discussion Points

- Staff presented for board consideration a Notice of Award and Construction Contract for the Screw Pumps Replacement Project in the PSD's Recycled Water Plant.
- Staff recommends the Board authorize execution of both documents.

### Action

- Mr. Cutrer moved to authorize staff to execute the Notice of Award and Construction Contract in the amount of \$4.37 million from WGK Construction for the Screw Pumps Replacement Project. Mr. Paterno seconded. The motion passed unanimously.

## **VII. Access Easement Agreement with HHI Northpoint, LLC**

### Key Discussion Points

- The developer of the Town of Hilton Head Island's workforce housing project at Northpoint has requested the PSD execute an Access Easement Agreement as they begin development of the property.
- The PSD has held an access easement on the property for decades, as it is the site of the Post Office Ground Storage Tank. The developer is requesting the Release and Termination of Agreement Concerning Utilities, Drainage and Easements to extinguish outdated language that included a predecessor utility of the PSD, Hilton Head Plantation Utilities, which the PSD acquired in the 1990s.
- Staff recommends the Board authorize staff to execute the Release and Termination of Agreement Concerning Utilities, Drainage and Easements and the Access Easement Agreement. Both have been reviewed and recommended by outside counsel.

### Action

- Mrs. Soltys moved that the Board authorize staff to execute the Release and Termination of Agreement Concerning Utilities, Drainage and Easements and the Access Easement Agreement. Mr. Cutrer seconded. The motion passed unanimously.

## **VIII. General Manager's Monthly Report**

### Key Discussion Points

- Mr. Nardi presented the General Manager's Monthly Report. A copy is included in the agenda packet.
- Mr. Nardi provided copies of a PSD debt overview presentation from First Tryon Advisors, and reports from S&P Global and Fitch Ratings on U.S. water utilities 2026 outlook.

**IX. Adoption of 2026 Commission Officers**

Key Discussion Points

- At the November meeting, the current slate of Commission officers were nominated to continue in their current seats.

Action

- Mr. Marks voted to elect the current slate of Commission officers to continue in their current seats. Mr. Cutrer seconded. The motion passed unanimously.

**X. Adjournment**

Action

- Mr. Cutrer moved to adjourn the meeting. Mr. Paterno seconded. The motion passed unanimously. The meeting adjourned at 11:50 a.m.