

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

21 OAK PARK DRIVE – POST OFFICE BOX 21264
HILTON HEAD ISLAND, SOUTH CAROLINA 29925
TELEPHONE 843-681-5525 – FAX 843-681-5052

MINUTES COMMISSION MEETING JANUARY 28, 2026

I. The meeting was called to order by Chairman Frank Turano at 1:00 p.m.

II. Those in attendance were:

Mr. Jerry Cutrer	Vice Chair
Mr. Stuart Bell	Treasurer
Mr. Andy Paterno	Commissioner
Mr. Ibrahim Abdul-Malik	Commissioner
Mr. Michael Marks	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Bill Davis	Operations Manager
Ms. Amy Graybill	Finance Manager
Mrs. Connie Whitehead	Commission Recording Secretary

Absent:

Mr. Frank Turano	Chair
Mrs. Patti Soltys	Secretary

Visitors

None

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Michael Marks.

IV. Public Comment on Non-Agenda Items

None

V. Adoption of Draft Minutes of December 19, 2025, Commission Meeting

Key Discussion Points

- In Section IX, Adoption of Commission Officers, the action item was reworded to state, “Mr. Marks moved to elect the 2025 Commission Officers to serve in the same capacity for 2026...”

Action

- Mr. Abdul-Malik moved to adopt the minutes of the December 19, 2025, as amended. Mr. Bell seconded. The motion passed unanimously.

VI. Approval and Adoption of Series Resolution Authorizing the Water and Sewer Revenue Bond, Series 2026 (Front-foot Assessment) and Approval of Lender and Terms

Key Discussion Points

- Ms. Graybill gave an overview of the Series Resolution Authorizing the Water and Sewer Revenue Bond, Series 2026.
- Staff recommends the Commission adopt the resolution prepared by the District’s bond counsel providing for the issuance and sale of a waterworks and sewer system improvement revenue bond of Hilton Head Public Service District in the principal amount of not exceeding \$750,000, and other matters relating thereto.
- Staff recommends that the Commission authorize staff to formally accept the 10-year term (Option 1) from Huntington Bank.

Action

- Mr. Bell moved to adopt the resolution prepared by the District’s bond counsel providing for the issuance and sale of a waterworks and sewer system improvement revenue bond of Hilton Head Public Service District in the principal amount of not exceeding \$750,000. Mr. Marks seconded. The motion passed unanimously.
- Mr. Bell moved to accept the 10-year term proposed by Huntington Bank. Mr. Abdul-Malik seconded. The motion passed unanimously 4-2. Mr. Cutrer and Mrs. Soltys opposed.

VII. 911 Center Lease Renewal

Key Discussion Points

- The lease between the Town of Hilton Head and Hilton Head PSD for the 911 dispatch center expires this summer. The Town has approached the PSD with an interest in going month-to-month.
- The Board is in favor of extending the lease but feels a month-to-month arrangement does not allow sufficient notice of lease termination.

Action

- Mr. Paterno moved to authorize the general manager to negotiate a lease extension with the Town based on Board discussions. Mrs. Soltys seconded. The motion passed unanimously.

VIII. PSD Purchasing Policy Review

Key Discussion Points

- Staff gave an overview of the current PSD Purchasing Policy.
- Staff recommends not changes at this time.

IX. FY'26 2nd Quarter Management Report

Key Discussion Points

- Mr. Nardi presented the FY'26 2nd Quarter Management Report. A copy is included in the agenda packet.
- Staff will prepare a letter for the Chairman's signature to be sent to the legislative delegation emphasizing the benefits of the Utility Relocation Act extension and urging them to work to that end.

X. General Manager's Monthly Report

Key Discussion Points

- Mr. Nardi presented the General Manager's Monthly Report. A copy is included in the agenda packet.

XI. Executive Session to Discuss Contractual Matters Related to Easement Valuation/Advanced Metering Infrastructure

Action

- Mr. Abdul-Malik voted to enter into executive session for the purpose of discussing contractual matters related to easement valuation and advanced metering infrastructure. Mrs. Soltys seconded. The motion passed unanimously.
- Executive Session began at 2:18 p.m.

XII. Reconvene Regular Session

Action

- Regular Session reconvened at 2:53
- Mr. Abdul-Malik moved that the Board adopt the Memorandum of Understanding discussed in Executive Session. Mr. Marks seconded. The motion passed 6-0. Mrs. Soltys was not present for the vote.

XIII. Adjournment

Action

- Mr. Bell moved to adjourn the meeting. Mr. Marks seconded. The motion passed unanimously. The meeting adjourned at 2:54 a.m.