

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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MINUTES COMMISSION MEETING APRIL 23, 2025

I. The meeting was called to order by Chairman Frank Turano at 9:03 a.m.

II. Those in attendance were:

Mr. Frank Turano	Chair
Mr. Jerry Cutrer	Vice Chair
Mr. Stuart Bell	Treasurer
Mrs. Patti Soltys	Secretary
Mr. Andy Paterno	Commissioner
Mr. Ibrahim Abdul-Malik	Commissioner
Mr. Michael Marks	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Bill Davis	Operations Manager
Ms. Amy Graybill	Finance Manager
Mrs. Shani Wittingham	Acting Recording Secretary

Visitors

None

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Frank Turano.

IV. Public Comment on Non-Agenda Items

None

V. Adoption of Draft Minutes of the March 26, 2025, Commission Meeting

Action

- Mr. Bell moved to adopt the minutes of the February 26, 2025, meeting as presented. Mr. Abdul-Malik seconded. The motion passed unanimously.

VI. FY'26 Draft Operations & Maintenance and Capital Improvement Program Budgets

Key Discussion Points

- Ms. Graybill presented the Draft FY'26 O&M and CIP budgets. Copies are included in the agenda packet.
- Staff anticipates a 22-24% increase to the BJWSA purchased water rate.
- The budget will be presented to the Board for review in May and a vote in June. A public hearing will be advertised for June.

VII. FY'26 Cost of Service Analysis and Rates Recommendation

Key Discussion Points

- Ms. Graybill presented the FY'26 Cost of Service Analysis. Copies are included in the agenda packet.
- The analysis included four scenarios. Staff recommends the adoption of Scenario 2 which includes inclining volumetric water tier increases and increases the sewer volumetric rate \$0.54 per thousand gallons.
- Due to inflationary uncertainty, the Board discussed Scenario 3 which includes all the volumetric increases from Scenario 2 and increases the water and sewer monthly base rate per unit by \$0.75 except for water commercial which is unchanged to narrow the gap between the residential and commercial water base rate. This option presents a projected unrestricted cash surplus of \$288,700.

Action

- Mr. Bell moved to adopt COSA Scenario 3. Mr. Abdul-Malik seconded. The motion passed unanimously.

VIII. FY'25 3rd Quarter Management Report

Key Discussion Points

- Mr. Nardi presented the FY'25 3rd Quarter Management Report. A copy is included in the agenda packet.
- Commissioner comments on the GM evaluation are due by email to the Chairman by May 7. The Vice-chair will be copied on those emails.
- The Executive Committee will meet to discuss the GM evaluation on May 15.

Action

- The Board chose by consensus to move the June meeting to Monday, June 16, at 9 a.m.

IX. General Manager's Monthly Report

Key Discussion Points

- Mr. Nardi presented the General Manager's Monthly Report. A copy is included in the agenda packet.

X. Adjournment

Action

- Mr. Bell moved to adjourn the meeting. Mr. Abdul-Malik seconded. The meeting adjourned at 11:40 a.m.