

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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MINUTES COMMISSION MEETING OCTOBER 23, 2024

I. The meeting was called to order by Chairman Frank Turano at 9:00 a.m.

II. Those in attendance were:

Mr. Frank Turano	Chair
Mr. Jerry Cutrer	Vice Chair
Mr. Stuart Bell	Treasurer
Mrs. Patti Soltys	Secretary
Mr. Andy Paterno	Commissioner
Mr. Ibrahim Abdul-Malik	Commissioner
Mr. Michael Marks	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Bill Davis	Operations Manager
Ms. Amy Graybill	Finance Manager
Mr. Lawrence Flynn	Pope Flynn
Mrs. Emily Sobczak	Greene Finney Cauley, LLP
Ms. Connie Whitehead	Commission Recording Secretary

Visitors

None

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Jerry Cutrer.

IV. Public Comment on Non-Agenda Items

None

V. Adoption of Draft Minutes of the September 18, 2024, Commission Meeting

Action

- Mr. Abdul-Malik moved to adopt the minutes of the September 18, 2024, meeting as presented. Mr. Paterno seconded. The motion passed unanimously.

VI. General Obligation Debt Private Placement Bond Approval

Key Discussion Points

- Staff presented the bond closing documents for board review and requested the board authorize the General Manager and the Chair and Secretary of the Commission to execute the documents.

Action

- Mr. Cutrer moved to authorize the Chair, Secretary and General Manager to execute the bond closing documents. Mr. Abdul-Malik seconded. The motion passed unanimously.

VII. S.C. Infrastructure Investment and American Rescue Plan Act Projects

Key Discussion Points

- Staff presented the construction agreement for the RO Well #4, ASR #2, and Transmission Mains project for board review.
- BRW Construction Group was the low responsible bidder.
- The engineering firm, W.K. Dickson, has since been bought out, but the acquisition does not result in any change to the contract or project.

Action

- Mr. Bell moved to authorize the General Manager to execute the construction contracts for the wells and mains as presented. Mr. Marks seconded. The motion passed unanimously.

VIII. FY'24 Audited Financial Statements Adoption

Key Discussion Points

- Mrs. Emily Sobczak of Greene Finney Cauley presented the audited financial statements for board review. A copy is included in the agenda packet.

Key Discussion Points

- Mr. Bell moved to adopt the audited financial statements as presented. Mr. Paterno seconded. The motion passed unanimously.

IX. FY'25 First Quarter Management Report

Key Discussion Points

- Mr. Nardi presented the FY'25 First Quarter Management Report. A copy is included in the agenda packet.

X. General Manager's Monthly Report

Key Discussion Points

- Mr. Nardi presented the GM monthly report. A copy is included in the agenda packet.
- The PSD experienced a discoloration event in the Main Street, Gumtree Road and Headlands Drive area. The incident was due to BJWSA sending a large quantity of water into the system during the course of a valve repair. The discolored water is expected to be completely flushed from the system by today.
- The strategic planning review will be on the agenda for the November 13 board meeting.

XI. New Business

None

XII. Adjournment

Action

- Mr. Paterno moved to adjourn the meeting. Mr. Marks seconded. The meeting adjourned at 10:20 a.m.