

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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MINUTES COMMISSION MEETING JUNE 26, 2024

I. The meeting was called to order by Chairman Frank Turano at 9:00 a.m.

II. Those in attendance were:

Mr. Frank Turano	Chair
Mr. Jerry Cutrer	Vice Chair
Mr. Stuart Bell	Treasurer
Mrs. Patti Soltys	Secretary
Mr. Andy Paterno	Commissioner
Mr. Ibrahim Abdul-Malik	Commissioner
Mr. Michael Marks	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Ms. Amy Graybill	Finance Manager
Ms. Connie Whitehead	Commission Recording Secretary

Visitors

None

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Frank Turano

IV. Public Hearing on FY'25 Rates Adjustment

Action

- The public hearing opened at 9:01 a.m.
- There was no public comment.
- The hearing closed at 9:01 a.m.

V. Public Hearing on FY'25 Operating Budget and Millage

Action

- The public hearing opened at 9:02 a.m.
- There was no public comment.
- The hearing closed at 9:02 a.m.

VI. Public Comment on Non-Agenda Items

None

VII. Adoption of Draft Minutes of the May 22, 2024, Commission Meeting

Action

- Mr. Abdul-Malik moved to adopt the minutes as presented. Mr. Marks seconded. The motion passed unanimously.

VIII. Recognition of Water Quality Supervisor Sarah Hickman for World Water Skills Competition

Key Discussion Points

- The board commended Water Quality Supervisor Sarah Hickman for receiving world honors in the World Water Skills Competition at IFAT Munich, Germany in May. Sarah, along with her teammate, Lindie Aragon of Westminster, CO, represented the USA on behalf of the Water Environment Federation and were sponsored by Empowering Pumps & Equipment.
- Ms. Hickman earlier this spring earned the Water Environment Association of South Carolina's Crystal Crucible Award, which recognizes significant contributions among those working in water and wastewater analysis.

IX. FY'25 Rates Adoption

Action

- Mr. Paterno moved to adopt the proposed FY'25 rates as presented. Mr. Abdul-Malik seconded. The motion passed unanimously.

X. FY'25 Operating Budget and Millage Adoption

Action

- Mr. Cutrer moved to adopt the FY'25 Operating Budget and Millage as presented. Mr. Marks seconded. The motion passed unanimously.

XI. Effluent Pump Rebuild Emergency Expenditure Authorization

Key Discussion Points

- Effluent Pump #4 is responsible for transferring recycled water to the PSD's concrete effluent holding tank at the Recycled Water Plant on Oak Park Drive. DHEC requires the PSD to have all its effluent pumps available at all times in order for our plant and discharge system to be in regulatory compliance. Staff initiated and completed a rebuild of Pump #4 upon its unexpected failure. Staff is seeking retroactive approval at a cost not to exceed \$40,000.
- No budget amendment is necessary, due to District cash on hand capacities. This will be included as a part of the WWTP System Rehab project on the current CIP schedule.

Action

- Mr. Abdul-Malik moved to retroactively approve the Effluent Pump #4 Rebuild at a cost not to exceed \$40,000. Mr. Paterno seconded. The motion passed unanimously

XII. Leg O'Mutton Water Booster Station Contract Award

Key Discussion Points

- Following acceptance by the Commission at its April 24, 2024, meeting, of the low responsive bid for the Leg O' Mutton Water Booster Station Project, staff brought forward a request for authorization to enter into the construction contract with Change Order No. 1 in the amount of \$2,000,186.00 and provide notice to proceed to the contractor.
- Mr. Bill Young of W.K. Dickson was present to answer questions.

Action

- Mr. Cutrer moved to adopt staff's recommendation. Mr. Abdul-Malik seconded. The motion passed unanimously.

XIII. RO Bid Acceptance

Key Discussion Points

- The PSD is the recipient of a \$10-million S.C. Infrastructure Investment Program (SCIIP) grant that it is using for two long-term public water supply projects: 1) RO Plant Expansion; and (2) construction of a second Aquifer Storage & Recovery (ASR) well.
- These projects have been separated into two construction contracts for the purpose of bidding and construction: 1.) RO Plant Expansion; and 2) RO Well #4, ASR Well #2, and Transmission Mains (a.k.a "Wells & Mains").
- The RO Plant Expansion project was put out for construction bids in May 2024 in

accordance with SCIIP funding stipulations. Bids were opened on June 18. There were three bidders. The low responsible bidder was Harper General Contractors of Greenville, S.C. at \$10,523,000. The other bids received were for \$11,339,125 and \$17,231,174.

- Staff recommends the Commission authorize acceptance of the low responsible bid of \$10,523,000 for the RO Plant Expansion pending final SC Rural Infrastructure Authority approval of the construction contract documents. Upon Commission authorization of the bid acceptance, staff will continue work with the design engineer to identify any potential savings that can be achieved in the project prior to construction contract approval and notice to proceed to the contractor.

Action

- Mr. Bell moved to adopt staff's recommendation. Ms. Soltys seconded. The motion passed unanimously.

XIV. General Manager's Monthly Report

Key Discussion Points

- Mr. Nardi presented the GM monthly report. A copy is included in the agenda packet.
- Mr. Nardi requested a special meeting of the board to hold an executive session to discuss Broad Creek and Hilton Head PSD contractual matters. The meeting was set for July 17th at 4 p.m.
- Broad Creek PSD has received a Rural Infrastructure Authority grant to conduct a study on connecting themselves to South Island PSD physically, not governmentally. The State has asked that Hilton Head PSD provide a letter of support and commitment to provide requested information.

Action

- Mr. Bell moved to authorize the GM to write a letter of support for Broad Creek's study. Mr. Abdul-Malik seconded. The motion passed unanimously.

XV. New Business

Key Discussion Points

- Mr. Turano stated that the GM evaluation process went well and suggested the board review the topic at the August meeting to determine whether any adjustments should be made going forward.

XVI. Adjournment

Action

- Mr. Abdul-Malik moved to adjourn the meeting. Mr. Paterno seconded. The meeting adjourned at 10:12 a.m.