

# HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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## MINUTES COMMISSION MEETING OCTOBER 26, 2022

**I. The meeting was called to order by Chairman Frank Turano at 9:30 a.m.**

**II. Those in attendance were:**

Mr. Frank Turano	Chair
Mr. Jerry Cutrer	Vice Chair
Mr. Stuart Bell	Treasurer
Mrs. Patti Soltys	Secretary
Mr. Frank Drehwing	Commissioner
Mr. Herbert Ford	Commissioner
Mr. Andy Paterno	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Ms. Amy Graybill	Finance Manager
Mr. Ryan Lewis	IT/GIS Manager
Mr. Bill Davis	Operations Manager
Mrs. Emily Sobczak	Greene Finney, LLC
Mr. Jonathan Ladd	Black & Veatch
Mrs. Connie Whitehead	Commission Recording Secretary

Visitors:

Mr. Michael Marks

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Mr. Stuart Bell.

**IV. Public Comment on Non-Agenda Items**

None

## **V. Agenda Additions or Changes**

### Action

- Mr. Cutrer moved to move Item X: Commissioner Recognition to Item V. Mr. Bell seconded. The motion passed unanimously.

## **VI. Commissioner Recognition: Frank Drehwing & Herbert Ford**

### Key Discussion Points

- Commissioners Frank Drehwing and Herbert Ford are retiring from the board effective Nov. 8.
- Mr. Turano presented Mr. Drehwing with a board resolution expressing appreciation to him for 17 years of service to the District and for lending his expertise in the area of long-range and alternative water supply planning.
- Mr. Turano then presented Mr. Ford with a board resolution expressing appreciation to him for 12 years of service to the District and for the instrumental role he played in public outreach and acquisition of necessary easements to complete the District's sewer expansion projects.

## **VII. Adoption of Draft Minutes of the September 28, 2022, Commission Meeting**

### Action

- Mr. Bell moved to adopt the minutes as presented. Mrs. Soltys seconded. The motion passed unanimously.

## **VIII. FY'22 Annual Comprehensive Financial Report Presentation & Adoption**

### Key Discussion Points

- Mrs. Emily Sobczak presented the Annual Comprehensive Financial Report (ACFR). A copy of the audit PowerPoint presentation and the ACFR are included in the agenda packet.

### Action

- Mrs. Soltys moved to adopt the FY'22 ACFR as presented. Mr. Paterno seconded. The motion passed unanimously.

## **IX. Southern Beaufort County Regional Water Supply Analysis**

### Key Discussion Points

- Mr. Jonathan Ladd of Black & Veatch presented the Southern Beaufort County Regional Water Supply Analysis. A copy is included in the agenda packet.

## **X. GM Evaluation Process**

### Key Discussion Points

- At the September 28<sup>th</sup> meeting, the board adopted the GM Evaluation Timetable and called for commissioner comments on the draft Performance Goals to be incorporated into the document for a vote at the Oct. board meeting.
- While a draft matrix was presented illustrating the concept of using the Strategic Goals & Directives as the basis for the GM evaluation, the board chose to vote on the concept alone at this time, recognizing that the matrix is still a work in progress.

### Action

- Mr. Cutrer moved that the board adopt the Strategic Goals & Directives as the basis for the GM evaluation. Mr. Paterno seconded. The motion passed 5-0. Mr. Drehwing and Mr. Bell were not present for the vote.

## **XI. GM Report**

### Key Discussion Points

- Mr. Nardi presented the GM report. A copy is included in the agenda packet.
- The 30-day public notice of the PSD's groundwater withdrawal application related to the addition of a fourth well for the Reverse Osmosis Plant begins this Thursday and ends Dec. 1.
- Beaufort County Council has approved a \$1 million allocation of its ARPA funds to the PSD for construction of a booster station for the water distribution system at our Leg O'Mutton site, and for an emergency generator for the Reverse Osmosis Plant.

## **XII. Adjournment**

### Action

- Mrs. Soltys moved to adjourn the meeting. Mr. Paterno seconded. The meeting adjourned at 11:28 a.m.