

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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MINUTES COMMISSION MEETING AUGUST 24, 2022

I. The meeting was called to order by Chairman Frank Turano at 9:07 a.m.

II. Those in attendance were:

Mr. Frank Turano	Chair
Mr. Jerry Cutrer	Vice Chair
Mr. Stuart Bell	Treasurer
Mrs. Patti Soltys	Secretary
Mr. Frank Drehwing	Commissioner
Mr. Herbert Ford	Commissioner
Mr. Andy Paterno	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Ms. Amy Graybill	Finance Manager
Mr. Bill Davis	Operations Manager
Attorney Lawrence Flynn	Pope Flynn
Attorney John Wilkins	Coltrane & Wilkins
Mrs. Connie Whitehead	Commission Recording Secretary

Visitors

Mr. Ibrahim Abdul-Malik
Mr. Michael Marks
Mr. Morris Campbell

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Frank Turano.

IV. Public Comment on Non-Agenda Items

None

V. Adoption of Draft Minutes of the July 27, 2022, Commission Meeting

Action

- Mr. Bell moved to adopt the minutes as presented. Mr. Paterno seconded. The motion passed unanimously.

VI. Adoption of Draft Minutes of the July 29, 2022, Special Meeting

Key Discussion Points

- The minutes were corrected to read that regular session reconvened at 4:55 p.m., not a.m.

Action

- Mr. Paterno moved to adopt the minutes as amended. Mr. Cutrer seconded. The motion passed unanimously.

VII. Year-to-Date Financials

Key Discussion Points

- Ms. Graybill presented the year-to-date financials. A copy is included in the agenda packet.

VIII. SCIIP Grant Funding Authorization

Key Discussion Points

- Staff is in the process of preparing the grant application for the South Carolina Infrastructure Investment Program (SCIIP) which is being administered by the South Carolina Rural Infrastructure Authority (RIA) to allocate the state's portion of the federal American Rescue Plan Act (ARPA) funds.
- The maximum grant award is \$10 million and the District is required to provide a 15% local match for any grant funds received; however, a higher match level increases the competitiveness of the grant application. The application deadline is Sept. 12, 2022.
- As part of the completed grant application, the District must provide a letter of commitment for the local funds required, which staff estimates would be approximately \$9 million plus an additional \$2 million for potential budget overruns, as stipulated by RIA. The District's sources for local funding would be its own cash reserves and debt issuances.
- Staff presented two recommended action items:
 - **Action Item #1:** Staff recommends that the Commission authorize the general manager to prepare and submit a letter of commitment with the SCIIP application in an amount not to exceed \$11 million to be funded from a combination of cash reserves and debt issuance.
 - **Action Item #2:** Staff recommends that the Commission approve spending an amount not to exceed \$800,000 for professional services in relation to grant administration, preliminary engineering technical memorandums, and other

design related engineering necessary to prepare the projects to be bid should a SCIIP grant be awarded.

Action

- Mr. Bell moved that the Commission authorize the general manager to prepare and submit a letter of commitment with the SCIIP application in an amount not to exceed \$11 million to be funded from a combination of cash reserves and debt issuance. Mr. Cutrer seconded. The motion passed unanimously.
- Mr. Bell moved that that the Commission approve spending an amount not to exceed \$800,000 for professional services in relation to grant administration, preliminary engineering technical memorandums, and other design related engineering necessary to prepare the projects to be bid should a SCIIP grant be awarded. Mrs. Soltys seconded. The motion passed unanimously.

IX. General Manager's Report

Key Discussion Points

- Mr. Nardi presented the General Manager's Report. A copy is included in the agenda packet.

X. Executive Session to Receive Legal Advice Related to Commission Redistricting and Easement Acquisition

Action

- Mr. Cutrer moved to enter into executive session for the purpose of receiving legal advice related to commission redistricting and easement acquisition. Mrs. Soltys seconded. The motion passed unanimously.
- Executive session began at 9:50 a.m.

XI. Reconvene Regular Session

Action

- Regular session reconvened at 11:25 am.
- Mr. Cutrer moved that the board direct the general manager to assess options for reapportionment of the commission. Mr. Bell seconded. The motion passed unanimously.
- Mrs. Soltys moved to direct the general manager to prepare a letter to Spanish Wells POA requesting road right-of-way for sewer installation and to consider a request from Spanish Wells for three parcels at a later date. Mr. Cutrer seconded. The motion passed unanimously.

XII. Adjournment

Action

- Mr. Cutrer moved to adjourn the meeting. Mrs. Soltys seconded. The meeting adjourned at 11:31 a.m.