

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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MINUTES COMMISSION MEETING JANUARY 19, 2022

I. The meeting was called to order by Chairman Frank Turano at 9:00 a.m.

II. Those in attendance were:

Mr. Frank Turano	Chair
Mr. Jerry Cutrer	Vice Chair
Mr. Stuart Bell	Treasurer
Mr. Bob Manne	Secretary
Mr. Frank Drehwing	Commissioner
Mr. Herbert Ford	Commissioner
Mrs. Patti Soltys	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Bill Davis	Operations Manager
Ms. Amy Graybill	Finance Manager
Ms. Emily Sobczak	Greene Finney, LLC
Mrs. Connie Whitehead	Commission Recording Secretary

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Herbert Ford.

IV. Public Comment on Non-Agenda Items

None

V. Draft Minutes of the December 15, 2021, Regular Commission Meeting

Key Discussion Points

- Mr. Bell moved to adopt the minutes of the December 15, 2021, regular board meeting as presented. Mr. Manne seconded. The motion passed unanimously.

VI. Audit Engagement Letter

Key Discussion Points

- Ms. Graybill presented the audit engagement letter.
- The proposal is for three years with the option of up to two additional years.
- Ms. Emily Sobczak of Greene Finney was present by Zoom to answer questions.
- Staff recommends executing the letter to engage Greene Finney to complete the annual financial audit for fiscal year ending June 30, 2022.

Action

- Mr. Bell moved to adopt the audit engagement letter. Mr. Manne seconded. The motion passed unanimously.

VII. Second Quarter Management Report

Key Discussion Points

- Mr. Nardi presented the FY'22 Second Quarter Annual Major Objectives, Key Measurements, and Accomplishments Report. Copies are included in the agenda packet.

VIII. General Manager's Monthly Report

A. General Manager's Report

Key Discussion Points

- Mr. Nardi presented the January General Manager's Report. A copy of which is included in the agenda packet.
- Mr. Ford asked if, with the upcoming changes to the PSD voting districts, there would be an opportunity for input from the public. Mr. Nardi stated that legal counsel is currently reviewing the PSD's questions regarding the redistricting process.

IX. New Business

A. PSD Alerts

Key Discussion Points

- Mrs. Soltys is signed up to receive alerts from the PSD through our water usage portal and gave a testimonial about her positive experience. Due to an alert, she was able to resolve a problem with her irrigation system prior to traveling on an extended trip.

B. Executive Committee Meeting

Key Discussion Points

- Mr. Turano stated that he will be coordinating a meeting of the Executive Committee in January to discuss the GM evaluation and board compensation.

X. Adjournment

Action

- The meeting adjourned at 9:34 a.m.