

# HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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## MINUTES COMMISSION MEETING OCTOBER 27, 2021

I. The meeting was called to order by Chairman Bob Manne at 8:30 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chair
Mr. Frank Turano	Vice Chair
Mr. Herbert Ford	Treasurer
Mr. Jerry Cutrer	Secretary
Mr. Frank Drehwing	Commissioner
Mrs. Patti Soltys	Commissioner
Mr. Stuart Bell	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Ms. Amy Graybill	Finance Manager
Mrs. Emily Sobczak	Greene Finney, LLC
Mrs. Connie Whitehead	Commission Recording Secretary

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Jerry Cutrer.

IV. Draft Minutes of the September 22, 2021, Regular Commission Meeting

### Key Discussion Points

- Mr. Cutrer moved to adopt the minutes of the September 22, 2021, regular board meeting as presented. Mr. Turano seconded. The motion passed unanimously.

V. GM Evaluation Measurable Goals

### Key Discussion Points

- At the board's direction, Mr. Nardi presented a draft list of measurable goals to be considered by the board for future GM performance evaluations.
- The board agreed that Mr. Cutrer and Mr. Bell will work together to draft a framework of categories under which potential measurable goals can be placed, for review at the November meeting.

**VI. FY'21 Audit Presentation**

Key Discussion Points

- Mrs. Emily Sobczak gave an overview of the audit, and Ms. Graybill gave an overview of the Annual Comprehensive Financial Report (ACFR). A copy of the audit PowerPoint presentation and the ACFR are included in the agenda packet.

Action

- Mr. Drehwing moved to adopt the FY'20 CAFR as presented. Mr. Cutrer seconded. The motion passed unanimously.

**VII. FY'22 First Quarter Management Report**

Key Discussion Points

- Mr. Nardi presented the FY'22 First Quarter Annual Major Objectives, Key Measurements, and Accomplishments. Copies are included in the agenda packet.

**VIII. General Manager's Monthly Report**

Key Discussion Points

- Mr. Nardi presented the October General Manager's Report. A copy of which is included in the agenda packet.
- Mr. Nardi informed the board that Broad Creek PSD has informed him it is moving forward with an Aquifer Storage & Recovery (ASR) project and the two PSDs likely will be revisiting their purchased water contracts with Beaufort-Jasper Water & Sewer Authority in conjunction with Broad Creek's ASR project.

**IX. New Business**

None

**X. Adjournment**

Action

- Mr. Bell moved to adjourn the meeting. Mr. Cutrer seconded. The meeting adjourned at 10:27 a.m.