

# HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT

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## MINUTES COMMISSION MEETING AUGUST 25, 2021

**I. The meeting was called to order by Chairman Bob Manne at 9:01 a.m.**

**II. Those in attendance were:**

Mr. Bob Manne	Chair
Mr. Frank Turano	Vice Chair
Mr. Herbert Ford	Treasurer
Mr. Jerry Cutrer	Secretary
Mr. Frank Drehwing	Commissioner
Mrs. Patti Soltys	Commissioner
Mr. Stuart Bell	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Ms. Amy Graybill	Finance Manager
Mr. Bill Davis	Operations Manager
Mrs. Connie Whitehead	Commission Recording Secretary

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Mr. Stuart Bell.

**IV. Draft Minutes of the July 28, 2021, Regular Commission Meeting**

### Key Discussion Points

- Mr. Turano moved to adopt the minutes of the July 28, 2021, regular board meeting as presented. Mr. Drehwing seconded. The motion passed unanimously.

**V. Financial Report**

### Key Discussion Points

- Ms. Graybill presented the unaudited year-end financial report. A copy is included in the agenda packet.
- Auditors will begin the audit virtually next week. Staff anticipates a presentation to the board in October or November.

## **VI. General Manager's Report**

### Key Discussion Points

- Mr. Nardi presented the July General Manager's Report. A copy is included in the agenda packet.

## **VII. Executive Session**

### Action

- Mr. Manne moved to enter into executive session for the purpose of discussing the general manager's employment contract. Mr. Cutrer seconded. The motion passed unanimously.
- Executive session began at 9:54 a.m.

## **VIII. Reconvene Regular Session**

### Key Discussion Points

- Regular Session reconvened at 10:16 a.m.

### Action

- Mr. Cutrer moved to approve the GM's employment contract with two revisions:
  - In Section 1: Employment, Position Title and Compensation, the wording "Employer offers a contract to Employee..." was replaced with "Employer offers to renew the contract of the Employee..."
  - In Section 2: Additional Compensation and Employer Paid Benefits, the wording "Employee may be permitted, on an annual basis, to convert to paid compensation up to eighty (80) hours..." was replaced with "Employee will be permitted, on an annual basis, to convert to paid compensation up to eighty (80) hours..."
- Mr. Bell seconded the motion. The motion passed unanimously.

## **IX. Adjournment**

### Action

- Mr. Manne moved to adjourn the meeting. Mr. Cutrer seconded. The meeting adjourned at 10:25.