

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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HILTON HEAD ISLAND, SOUTH CAROLINA 29925
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MINUTES
COMMISSION MEETING
APRIL 28, 2021

I. The meeting was called to order by Chairman Bob Manne at 9:03 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chair
Mr. Frank Turano	Vice Chair
Mr. Herbert Ford	Treasurer
Mr. Frank Drehwing	Commissioner
Mrs. Patti Soltys	Commissioner
Mr. Stuart Bell	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Ms. Amy Graybill	Finance Manager
Mr. Bill Davis	Operations Manager
Mr. Ryan Lewis	IT/GIS Manager
Mr. Lawrence Flynn	Pope Flynn
Mrs. Connie Whitehead	Commission Recording Secretary

Absent:

Mr. Jerry Cutrer	Secretary
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Visitors:

Katie Kokal	The Island Packet
Morris Campbell	
Murray Christopher	

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Bob Manne.

IV. Public Comment on Non-Agenda Items

None

V. Draft Minutes of the March 24, 2021, Regular Commission Meeting

Key Discussion Points

- Mr. Drehwing moved to adopt the minutes of the March 24, 2021, regular board meeting as presented. Mr. Turano seconded. The motion passed 6-0.

VI. Executive Session

Action

- Mr. Manne moved to enter into executive session to receive legal advice on Water and Sewer Use Regulations in regards to Availability Fees. Mr. Turano seconded. The motion passed 6-0.
- Executive session began at 9:05 a.m.

VII. Reconvene Regular Session

Key Discussion Points

- Regular Session reconvened at 10:02 a.m.
- Mr. Manne announced the board discussed that the Availability Fee has accomplished the purpose for which it was established.

Action

- Mr. Manne moved that the PSD eliminate the Availability Fee in its entirety and amend the Water and Sewer Use Regulations accordingly. Mr. Ford seconded. The motion passed 6-0.

VIII. Draft FY'22 Budget

Key Discussion Points

- Ms. Graybill presented the draft FY'22 Budget. A copy is included in the agenda packet.
- Staff presented three different Cost of Service Scenarios:
 - Scenario 1: No Rate Increase, Removal of Availability Fees
 - Scenario 2: No Rate Increase, Continuation of Availability Fees
 - Scenario 3: Willdan Tier Increases, Removal of Availability Fees
- Staff recommends adoption of Scenario 1 which removes the Availability Fee and does not include a rate increase at this time.
- At the board's direction, staff will prepare a comparison of the board's stipend to other local boards' stipends.

Action

- Mr. Bell moved to adopt Cost of Service Scenario 1. Mr. Drehwing seconded. The motion passed 6-0.

IX. FY'22 Third Quarter Management Report

Key Discussion Points

- Mr. Nardi presented the FY'21 Third Quarter Major Objectives, Key Measurements, and Accomplishments. All are included in the agenda packet.

X. General Manager's Report

Key Discussion Points

- Mr. Nardi presented a monthly update report. A copy is included in the agenda packet.
- Bids for the proposed Spanish Wells sewer project are in. Staff and the project team will meet with the Spanish Wells POA on May 13 to review the details of the project and seek approval.
- The PSD has been approached by a resident seeking, at their own expense, to add a hydrant in closer proximity to their home. The PSD would own and maintain the hydrant. Currently, the home is within 500 feet of a hydrant, and Hilton Head Fire and Rescue has confirmed that they are able to reach the property in the event of a fire. Mr. Nardi suggested the board review this topic as a policy issue, since allowing this request would be setting a precedent.
- Mr. Nardi was interviewed this week by *The Post and Courier* regarding saltwater intrusion on the coast.

XI. May Meeting Format

Key Discussion Points

- The board plans to meet in person for the May meeting. This plan is subject to change with proper public notification.

XII. Adjournment

Action

- Mr. Manne moved to adjourn the meeting. The meeting adjourned at 11:36 a.m.