

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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MINUTES
COMMISSION MEETING
JULY 22, 2020

I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:01 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chairperson
Mr. David McCoy	Vice Chairperson
Mr. Gary Kratz	Treasurer
Mr. Frank Drehwing	Secretary
Mr. Herbert Ford	Commissioner
Mrs. Patti Soltys	Commissioner
Mr. Frank Turano	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Ms. Amy Graybill	Finance Manager
Mr. Bill Davis	Operations Manager
Mrs. Connie Whitehead	Commission Recording Secretary

Visitors:

None

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Frank Drehwing.

IV. Emergency Electronic Meeting Resolution

Key Discussion Points

- As a precaution during the current pandemic, the PSD board has elected to continue to meet remotely. Staff presented a resolution affirming that decision for board adoption.

Action

- Mr. Turano moved to adopt the electronic meeting resolution as presented. Mr. Drehwing seconded. The motion passed unanimously.

V. Public Comment on Non-Agenda Items

None

VI. Adoption of the Draft Minutes of the June 24, 2020, Regular Meeting

Action

- Mr. Drehwing moved to adopt the minutes of the June 24, 2020, board meeting as presented. Mr. Turano seconded. The motion passed unanimously.

VII. General Manager's Report

Key Discussion Points

- Mr. Nardi presented a monthly update report and an update on the PSD's FY '21 Annual Major Objectives. A copy of each is included in the agenda packet.
- A thank you letter from Deep Well to Ms. Graybill is included in the FYI section of the agenda packet. Mr. Nardi commended Ms. Graybill for being instrumental in Deep Well's acquisition of a more than \$17,000 COVID-19 aid grant from Xylem Watermark.
- Staff would like to hold a workshop with the Commission on the PSD's Future Water Supply Planning and include its hydrogeologist and water-supply consulting engineers. The next available opportunity to meet in person would be targeted for the workshop.

VIII. August Board Meeting

Key Discussion Points

- The board discussed the format of the August board meeting and chose to meet via conference call.

IX. New Business

A. Small and Minority Business Procurement Policy

Key Discussion Points

- Mr. Ford recently discussed with Mr. Nardi and Ms. Graybill the possibility of establishing a procurement policy that supports small and minority businesses.
- The board directed Mr. Nardi and Ms. Graybill to research a draft policy for board review.
- Mr. Nardi stated that a clause could be added to the current purchasing policy. A draft is anticipated for review at the August board meeting.

X. Executive Session to Discuss the GM Performance Review

Action

- Mr. Manne moved to enter into executive session for the purpose of discussing the GM performance review. Mr. Turano seconded. The motion passed unanimously.
- Executive session began at 9:40 a.m.

XI. Reconvene Regular Session

Action

- Regular session reconvened at 10:54 a.m.

XII. Adjournment

Action

- The meeting adjourned at 10:54 a.m.