

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
21 OAK PARK DRIVE – POST OFFICE BOX 21264
HILTON HEAD ISLAND, SOUTH CAROLINA 29925
TELEPHONE 843-681-5525 – FAX 843-681-5052

MINUTES
COMMISSION MEETING
MAY 27, 2020

I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:01 a.m.

II. Those in attendance were:

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| Mr. Bob Manne | Chairperson |
| Mr. David McCoy | Vice Chairperson |
| Mr. Gary Kratz | Treasurer |
| Mr. Frank Drehwing | Secretary |
| Mr. Herbert Ford | Commissioner |
| Mrs. Patti Soltys | Commissioner |
| Mr. Frank Turano | Commissioner |

Present by request:

| | |
|-----------------------|--------------------------------|
| Mr. Pete Nardi | General Manager |
| Ms. Amy Graybill | Finance Manager |
| Mr. Bill Davis | Operations Manager |
| Mr. Lawrence Flynn | Pope Flynn – PSD Bond Counsel |
| Mrs. Connie Whitehead | Commission Recording Secretary |

Visitors:

Carlton Dallas

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Gary Kratz.

IV. 2020 Front Foot Assessment

Key Discussion Points

- Staff presented for board adoption a resolution authorizing the next steps of the 2020 Front Foot Assessment imposition. A schedule of the steps is included in the agenda packet.
- Mr. Ford asked how the assessment roll will be made available to the public. Staff explained that public notification of the roll includes letters to all affected property owners, publication in the Island Packet newspaper, and hard copies available by email and at the drive-thru customer service window.

Action

- Mr. Turano moved to adopt the resolution. Mr. Kratz seconded. The motion passed unanimously.

V. Public Comment on Non-Agenda Items

None

VI. Adoption of the Draft Minutes of the April 29, 2020, Regular Meeting

Action

- Mr. Drehwing moved to adopt the minutes of the April 29, 2020, meeting as presented. Mr. Turano seconded. The motion passed unanimously.

VII. Year-to-Date Financials

Key Discussion Points

- Ms. Graybill presented the year-to-date financials. A copy is included in the agenda packet.

VIII. FY'21 Cost of Service Analysis

Key Discussion Points

- Staff presented two new Cost-of-Service Analysis (COSA) scenarios for the Fiscal Year '21 budget and recommended adoption of Scenario #4 with no customer rate increase whatsoever for Fiscal Year '21.
- Mr. Nardi provided the board with a report on PSD budget-related activities in response to the COVID-19 pandemic, a copy of which is included in the agenda packet.

Action

- Mrs. Soltys moved to adopt COSA Scenario #4. Mr. McCoy seconded. The motion passed unanimously.

IX. General Manager's Report

Key Discussion Points

- Mr. Nardi presented a monthly update to the board, a copy of which is included in the agenda packet.
- Mr. Nardi asked for direction from the board on its preferred format for the June board meeting. After discussion, it was determined that the call-in format would be continued for the June board meeting.

X. New Business

None

XI. Adjournment

Action

- Mr. Turano moved to adjourn the meeting. Mr. McCoy seconded. The motion passed unanimously. The meeting adjourned at 10:01 a.m.