

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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HILTON HEAD ISLAND, SOUTH CAROLINA 29925
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MINUTES
COMMISSION MEETING
MAY 22, 2019

I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:01 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chairperson
Mr. David McCoy	Vice Chairperson
Mr. Frank Drehwing	Secretary
Mr. Herbert Ford	Commissioner
Mrs. Patti Soltys	Commissioner
Mr. Frank Turano	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Ms. Amy Graybill	Finance Manager
Mr. Bill Davis	Operations Manager
Mr. Brian Cronin	Staff Accountant
Mrs. Connie Whitehead	Commission Recording Secretary

Absent:

Mr. Gary Kratz	Treasurer
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III. Pledge of Allegiance

The Pledge of Allegiance was led by Mrs. Patti Soltys.

IV. Public Comment on Non-Agenda Items

None

V. Adoption of the Draft Minutes of the April 24, 2019, Regular Meeting

Action

- Mr. Drehwing moved to adopt the minutes as presented. Mr. Turano seconded. The motion passed unanimously.

VI. Bylaws Revisions

Key Discussion Points

- The board reviewed draft revisions to the bylaws and made additional revisions.
- The new revisions will be incorporated into the document and presented to the board for adoption.
- Commissioner travel reimbursement will be a discussion item on the July agenda.

Action

- The chairman polled the commission on whether to keep or change the current committee structure. Mr. Drehwing, Mr. Turano, and Mrs. Soltys were in favor of maintaining the current committee structure. Mr. Manne and Mr. McCoy were in favor of fewer committees. Mr. Ford was in favor of eliminating committees.
- Mr. Drehwing moved to adopt an executive compensation committee made up of officers of the board to conduct the general manager performance evaluation. Mr. Turano seconded.
- Mrs. Soltys moved to adopt an ad hoc compensation committee made up of members yet to be named. Mr. Ford seconded.
- The committee further discussed two options: populating the executive compensation committee with the current board officers or with members of the Community and Personnel Relations Committee.
- The board agreed by consensus to adopt an executive compensation committee populated by the members of the Community and Personnel Relations Committee.

VII. Finance Committee

Key Discussion Points

- The Finance Committee met on May 10 to discuss the budget, cost of service analysis and the audit.
- Ms. Graybill gave a PowerPoint on the FY'20 budget. A copy is included in the agenda packet.
- Mr. Ford stated that he was the one opposing vote recorded in the Finance Committee minutes to the budget increase and he feels the PSD is setting a trend of a yearly rate increase.
- The board commended Ms. Graybill and Mr. Cronin on an impressive budget package.
- Ms. Graybill presented the audit engagement letter for Green Finny. In response to the PSD's RFP, the firm is the low bidder and has good reviews.

Action

- The Finance Committee recommended the PSD approve the Green Finny audit engagement letter.
- Mrs. Soltys moved to approve the audit engagement letter with Green Finny. Mr. McCoy seconded. The motion passed unanimously.

VIII. General Manager's Report

Key Discussion Points

- Thirty-six percent of all town-funded Master Sewer Plan properties have connected.
- Project SAFE, Town of Hilton Head, and the Community Foundation of the Lowcountry have voiced an interest in holding a joint celebration.
- There is a new Opcon system in place for the upcoming hurricane season. The levels are now 3 to 1, rather than 5 to 1.
- The 2018 Consumer Confidence Report is out. The PSD experienced no water quality violations. It will be distributed to customers as a bill insert.
- Staff was successful in getting the DOT to meet with PSD staff regarding the Hwy 278 Corridor Project.
- The relocation bill has become law, and as a result, the PSD's expenses for the potential drinking water pipeline relocation would be up to 4.5%.
- Renee Whitehead graduated in May from the University of South Carolina with a BS in Business Administration.

IX. New Business

None

X. Adjournment

Action

- Mrs. Soltys moved to adjourn the meeting. Mr. Ford seconded. The meeting adjourned at 11:33 a.m.