

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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MINUTES
COMMISSION MEETING
SEPTEMBER 25, 2018

I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:01 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice Chairperson
Mr. David McCoy	Secretary
Mr. Gary Kratz	Treasurer
Mr. Frank Drehwing	Commissioner
Mr. Herbert Ford	Commissioner
Mrs. Patti Soltys	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Larry Sapp	Finance Manager
Ms. Amy Graybill	Finance Manager
Mr. Brian Cronin	Senior Accountant
Mrs. Connie Whitehead	Commission Recording Secretary

Visitors:

Mike Allen	Broad Creek PSD
Jennifer Oetgen	Hussey Gay Bell

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Bob Gentzler.

IV. Public Comment on Non-Agenda Items

None

V. Adoption of the Draft Minutes of the August 28, 2018, Regular Meeting

Action

- Mr. Gentzler moved to adopt the minutes as presented. Mr. McCoy seconded. The motion passed unanimously.

VI. Interconnectivity Feasibility Study

Key Discussion Points

- Mrs. Jennifer Oetgen of Hussey Gay Bell presented an overview of the scope of the Interconnectivity Feasibility Study.
- The study looks at the feasibility of mutual aid infrastructure connectivity among the three island PSDs in the event of emergency.
- The PSD views this study as an addendum to the Business Continuity Plan.
- The draft study will be completed by the end of the calendar year.

VII. FY'18 Year-to-Date Financial Report

Key Discussion Points

- Mr. Sapp presented the FY'18 year-to-date financial report. A copy is included in the agenda packet.

VIII. General Manager's Report

Key Discussion Points

- Mr. Nardi presented the General Manager's Report. A copy is included in the agenda packet.
- Mr. Ford encouraged all commissioners to make a donation to Project SAFE. A donation of any amount will be helpful to the campaign, since the Foundation can note the board's 100% participation.

IX. Commissioner and Committee Reports

A. Community and Personnel Relations Committee

Key Discussion Points

- The Committee met on August 31, 2018, to discuss the Customer Satisfaction Survey and to hold an executive session to discuss the general manager performance review.
- For the first time, the survey will be sent out as a one-page, postage-paid bill insert, as opposed to the previous direct mailings. This is a substantial cost savings to the PSD.

X. New Business

None

XI. Executive Session to Discuss the General Manager Performance Evaluation

Action

- The board entered into executive session for the purpose of discussing the general manager performance evaluation.
- Executive session began at 10 a.m.

XII. Reconvene Regular Session

Action

- Regular session reconvened at 11 a.m.

XIII. Adjournment

Action

- The meeting adjourned at 11 a.m.