

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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HILTON HEAD ISLAND, SOUTH CAROLINA 29925
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MINUTES
COMMISSION MEETING
AUGUST 28, 2018

I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:03 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice Chairperson
Mr. David McCoy	Secretary
Mr. Gary Kratz	Treasurer
Mr. Frank Drehwing	Commissioner
Mr. Herbert Ford	Commissioner
Mrs. Patti Soltys	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Larry Sapp	Finance Manager
Ms. Amy Graybill	Finance Manager
Mr. John Wilkins, Esq.	Coltrane & Wilkins
Mr. Arnold Ellison	Special Projects Manager

Mrs. Connie Whitehead	Commission Recording Secretary
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Visitors:

Mr. Frank Turano

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mrs. Patti Soltys.

IV. Public Comment on Non-Agenda Items

None

V. Adoption of Draft Minutes of the July 24, 2018, Regular Meeting

Key Discussion Points

- On page 2, in the third bullet of the General Manager’s Report section. The spelling of “Palmetto” was corrected.

Action

- Mr. Drehwing moved to adopt the minutes of the July 24, 2018, regular meeting as amended. Mr. McCoy seconded. The motion passed unanimously.

VI. Master Sewer Plan Easements Acquisition Resolution

Key Discussion Points

- Mr. Nardi presented a draft resolution authorizing the Master Sewer Plan easements' acquisition. PSD attorney John Wilkins was present to answer legal questions.
- There are dozens of outstanding easements needed for the Master Sewer Plan Years 3 thru 5 Town-funded and SRF-funded projects.
- Since there is a strong possibility that many of these signatures may not be obtained due to heirs and other issues and the process to acquire the easements through condemnation is lengthy, staff recommends the board approve the resolution now to avoid further delays if condemnation becomes necessary.
- While the exhibits include all easements that may possibly be needed to install sewer lines, some lines can be rerouted, and the PSD will pursue condemnation of only those that are actually needed.
- The PSD will continue its efforts to obtain donations of easements, which is always the first step in the District's easement acquisition process.
- Mrs. Soltys asked for clarification on how the waiver of availability fees applies to condemned easements. Mr. Nardi stated that availability fees would not be waived for condemned easements since the owner is not donating the easement.

Action

- Mr. Gentzler moved to adopt the resolution authorizing commencement of proceedings to acquire easements (identified in Exhibits A and B to the resolution) for the Master Sewer Plan projects. Mr. Drehwing seconded. The motion passed unanimously.

VII. Petition to Beaufort County to Remove Old House Cay from PSD Tax District

Key Discussion Points

- Mr. Nardi presented a draft resolution authorizing the removal of Old House Cay from the PSD tax district, to be adopted by the PSD and presented to the Beaufort County Council.
- After first approaching the County, the owner of Old House Cay approached the PSD to request that the cay be removed. The County requires the PSD to make the request.
- The property is a small island in Old House Creek which cannot feasibly be served by the PSD. The structure on the cay has solar power and a private well. It is used as a retreat, not as a permanent home, according to the owner.
- Staff supports the removal of Old House Cay from the PSD tax district..

Key Discussion Points

- Mrs. Soltys moved to adopt the resolution authorizing the removing of Old House Cay from the PSD tax district. Mr. Kratz seconded. The motion passed unanimously.

VIII. S.C. Clean Water Revolving Fund Series 2019 Loan Resolution

Key Discussion Points

- Mr. Sapp presented a draft resolution authorizing the PSD to make application to the South Carolina Clean Water Revolving Fund (SRF) to cover the cost of PSD-funded sewer collector mains as part of the Master

Sewer Plan (MSP) projects. These mains will be installed in situations that meet the same criteria as the Town-funded MSP projects, but were not included on the Town's list. Many of the PSD-funded projects serve landlocked properties.

- The loan terms are anticipated to be 2.1% interest, 20 years and not to exceed \$2.2 million.

Action

- Mrs. Soltys moved to adopt the resolution as presented. Mr. McCoy seconded. The motion passed unanimously.

IX. General Manager's Report

Key Discussion Points

- Mr. Nardi presented the General Manager's Report. A copy is included in the agenda packet.

X. Commissioner & Committee Reports

A. Long Range Water Supply Planning Committee

Key Discussion Points

- The Committee met on August 7, 2018, to discuss Future Water Supply Options Study, PSDs' Emergency Interconnections Study, and State Water Plan Demand Forecasting Project. Minutes are included in the agenda packet.
- Mrs. Soltys asked if the PSD boards will participate in the Interconnections Study meetings. Mr. Nardi said that after the staff-level kickoff meeting in September, the consultants will be asked to preview the study with the board at an upcoming meeting.

B. Planning & Operations

Key Discussion Points

- The Committee met on August 13 to receive a Master Sewer Plan update relative to easements needed for construction. Minutes of the meeting are included in the agenda packet.

XI. New Business

None

XII. Adjournment

Action

- The meeting adjourned at 9:55 a.m.