

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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MINUTES
COMMISSION MEETING
JANUARY 23, 2018

I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:00 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice Chairperson
Mr. David McCoy	Secretary
Mr. Gary Kratz	Treasurer
Mr. Frank Drehwing	Commissioner
Mr. Herbert Ford	Commissioner
Mrs. Patti Soltys	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Brian Cronin	Senior Accountant
Mr. Arnold Ellison	Special Projects Manager
Mrs. Connie Whitehead	Commission Recording Secretary

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mrs. Connie Whitehead.

IV. Public Comment on Non-Agenda Items

None

V. Adoption of the Draft Minutes of the December 12, 2017, Regular Meeting

Action

- Mr. Drehwing moved to adopt the minutes as presented. Mr. Gentzler seconded. The motion passed unanimously.

VI. FY'18 Second Quarter Management Report

Key Discussion Points

- Mr. Nardi presented the FY'18 Second Quarter Management Report. A copy is included in the agenda packet.
- Sewer extension to Chisolm Place and Dianah Drive is complete, and customers have been notified by letter that they can now connect.
- The responses to Years 3 through 5 easement requests are slow, and the attorney is working to determine which properties may be difficult to obtain and may require condemnation.
- Mr. Ford feels that condemnation sends the wrong message by paying residents who refuse to donate, while other residents have given voluntarily to advance the project. Mr. Nardi agreed. He said the public health and environmental protection aspects of these sewer projects compel the utility to not allow a lack of donated easements to prevent the projects. Mr. Nardi reminded the board that the amount of money paid to a property owner as a result of condemnation typically is nominal.

VII. Commissioner and Committee Reports

A. Community and Personnel Relations Committee

Key Discussion Points

- The Committee met on January 12. Minutes are included in the agenda packet.
- Mr. Manne presented a clean copy of the draft GM evaluation survey to be used for the GM's FY'17 evaluation.
- The Committee reviewed a draft Water Champion Award concept. Dr. Steve Borgianini was mentioned as a possible candidate. The Committee discussed holding an annual recognition lunch, possibly on the annual Imagine a Day Without Water.
- The Committee is still working to draft the General Manager's stretch goals, which will be on the next committee meeting agenda.

Action

- Mr. Drehwing moved to adopt the draft GM evaluation survey. Mr. Ford seconded. The motion passed unanimously.
- Mr. Gentzler moved to adopt the Water Champion Award concept. Mrs. Soltys seconded. The motion passed unanimously.

B. Planning & Operations

Key Discussion Points

- The Committee met Jan. 17 to discuss the FY'19 Staff Work Plan, Master Sewer Plan Update, and Commission Policy Setting.
- Minutes are included in the agenda packet.

VIII. General Manager's Report

Key Discussion Points

- Mr. Nardi presented the General Manager's report. A copy is included in the agenda packet.

IX. New Business

A. Commission Officer's Strategic Planning Follow-Up

Key Discussion Points

- As a follow-up to the FY'17 strategic planning session, the commission executives met on Jan. 5 to review and discuss the commissioner survey results.
- A copy of the meeting summary notes is included in the agenda packet.

X. Executive Session to receive legal advice related to Medical Pavilion litigation

Action

- The board entered into executive session to receive legal advice related to Medical Pavilion litigation.
- Executive session began at 10 a.m.

XI. Reconvene Regular Session

Action

- Regular session reconvened at 10:46 a.m.

XII. Adjournment

Action

- The meeting adjourned at 10:46 a.m.