

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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MINUTES
COMMISSION MEETING
DECEMBER 12, 2017

I. Meeting called to order by Commission Chairman, Bob Manne, at 9:01 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice Chairperson
Mr. David McCoy	Secretary
Mr. Gary Kratz	Treasurer
Mr. Frank Drehwing	Commissioner
Mr. Herbert Ford	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Larry Sapp	Finance Manager
Mr. Brian Cronin	Senior Accountant
Mr. Arnold Ellison	Special Projects Manager
Mr. Tom DeWitt	Robinson Grant Co.
Ms. Amy Graybill	Robinson Grant Co.
Mrs. Connie Whitehead	Commission Recording Secretary

Absent:

Mrs. Patti Soltys	Commissioner
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III. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Bob Gentzler.

IV. Public Comment on Non-Agenda Items

None

V. Adoption of the Draft Minutes of the November 14, 2017, Regular Meeting

Action

- Mr. Gentzler moved to adopt the minutes as revised. Mr. Drehwing seconded. The motion passed unanimously.

VI. FY'17 CAFR Adoption/Finance Committee Report

Key Discussion Points

- The Finance Committee report and CAFR were merged as one agenda item.
- Mr. McCoy reminded the board that the PSD's CAFR has received an award for seven consecutive years and he believes this year will be the eighth.
- Ms. Graybill presented the auditor's report.
- The auditor gave a clean opinion of the CAFR, which is the best rating possible.
- A full copy of the CAFR is included in the agenda packet.

Action

- Mr. McCoy moved to adopt the FY'17 CAFR. Mr. Ford seconded. The motion passed unanimously.

VII. Strategic Planning Documents

Key Discussion Points

- Mr. Gentzler stated that the P&O Committee reviewed the Strategic Planning Session documents at its most recent meeting. No further revisions were made.
- The Committee recommends adoption of the documents as presented.

Action

- Mr. Drehwing moved to adopt the documents as presented. Mr. Ford seconded. The motion passed unanimously.

VIII. Election of 2018 Commission Officers

Key Discussion Points

- At the November meeting, Mr. Drehwing nominated the current slate of officers. There were no other nominations.

Action

- Mr. Drehwing moved to elect the current slate of commission officers to remain in their seats for calendar year 2018. Mr. Kratz seconded. The motion passed unanimously.

IX. 2018 Commission Calendar

Key Discussion Points

- Staff presented the draft 2018 commission meeting calendar for review by the board in November.
- The board made no revisions.

Action

- Mr. Drewhing moved to adopt the 2018 Commission meeting calendar as presented. Mr. Kratz seconded. The motion passed unanimously.

X. Commissioner and Committee Reports

A. Planning & Operations Committee Meeting

Key Discussion Points

- The Committee met on December 4. Full minutes are included in the agenda packet.
- Mr. Gentzler suggested the topic of rebranding be reviewed by the HR Committee.
- Mr. Nardi stated that staff anticipates January or February for bidding of the PSD-funded collection lines.

B. Long-Range Water Supply Planning Committee

Key Discussion Points

- The Long-Range Water Supply Planning Committee met on December 4. Full minutes are included in the agenda packet.

X. General Manager's Report

Key Discussion Points

- Mr. Nardi presented the General Manager's report. A copy is included in the agenda packet.

XI. New Business

None

XII. Adjournment

Action

- Mr. Gentzler moved to adjourn the meeting. Mr. Drehwing seconded. The meeting adjourned at 10:38 a.m.