

**HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT**  
21 OAK PARK DRIVE – POST OFFICE BOX 21264  
HILTON HEAD ISLAND, SOUTH CAROLINA 29925  
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**MINUTES**  
**COMMISSION MEETING**  
**MAY 23, 2017**

**I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:00 a.m.**

**II. Those in attendance were:**

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice Chairperson
Mr. David McCoy	Secretary
Mr. Gary Kratz	Treasurer (via speakerphone)
Mr. Frank Drehwing	Commissioner
Mrs. Patti Soltys	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Bill Davis	Operations Manager
Mr. Brian Cronin	Senior Accountant
Mrs. Connie Whitehead	Commission Recording Secretary

Absent:

Herbert Ford

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Mr. Frank Drehwing.

**IV. Adoption of the Draft Minutes of the April 25, 2017, Regular Meeting**

Key Discussion Points

- In Section A under New Business, Mrs. Soltys suggested the wording be revised to consistently address all parties by either “Mr.” or their first names.

Action

- Mr. Drehwing moved to adopt the minutes as amended. Mr. Gentzler seconded. The motion passed unanimously.

**V. Resolution Regarding Easement Acquisition for Town-Funded Master Sewer Plan Project (Action)**

Key Discussion Points

- Mr. Nardi presented a resolution for adoption by the board authorizing the PSD to pursue condemnation for the properties on Dillon Road where the PSD cannot get clean easements, mainly due to heirs' property matters.
- The easements are necessary to complete the sewer installations in that area.

Action

- Mr. Gentzler moved to adopt the resolution. Mrs. Soltys seconded. The motion passed unanimously.

**VI. Public Comment on Non-Agenda Items**

None

**VII. FY' Commissioner and Committee Reports**

**A. Community & Personnel Relations Committee**

Key Discussion Points

- The Committee met on May 15 to review the General Manager performance review process.
- After further edits, the Committee feels the documents are final and ready for distribution to the board in June.

**B. Planning & Operations Committee**

Key Discussion Points

- The Committee met May 15.
- The minutes are included in the agenda packet.
- The board goals drafted by the Committee will be presented to the full board for a vote in June.
- The Asset Management RFP is in draft form, and staff is still narrowing down which vendors the request will be sent to.

**VIII. General Manager's Report**

Key Discussion Points

- Mr. Nardi presented the General Manager's report.
- A copy is included in the agenda packet.

## **IX. New Business**

### **A. Reoccurring Credit Card Payments**

#### Key Discussion Points

- Mrs. Soltys asked for an update on implementing reoccurring credit card payments.
- Mr. Nardi said that it has been implemented and is operating without problems. It has not been widely advertised yet because of an upcoming change to the bill, in which Pay ID will replace User ID. That change will be initiated first.

### **B. Stormwater Study**

#### Key Discussion Points

- The Town has approached the PSD about possibly participating in a stormwater study. Staff would be in favor.

## **X. Adjournment**

#### Action

- Mr. Gentzler moved to adjourn the meeting. Mr. McCoy seconded. The meeting adjourned at 10:00 a.m.