

HILTON HEAD NO.1 PUBLIC SERVICE DISTRICT
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MINUTES
COMMISSION MEETING
OCTOBER 25, 2016

I. Meeting called to order by the Commission Chairman, Mr. Bob Manne, at 9:00 a.m.

II. Those in attendance were:

Mr. Bob Manne	Chairperson
Mr. Bob Gentzler	Vice Chairperson
Mr. John Geisler	Secretary
Mr. Gary Kratz	Treasurer
Mr. Frank Drehwing	Commissioner
Mr. David McCoy	Commissioner

Present by request:

Mr. Pete Nardi	General Manager
Mr. Larry Sapp	Finance Manager
Mr. Bill Davis	Operations Manager
Mrs. Connie Whitehead	Commission Recording Secretary

Absent:

Mr. Herbert Ford	Commissioner
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Visitors:

Mrs. Patti Soltys
Mr. Al Emanuelli
Mrs. Mary Ann Emanuelli

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mrs. Connie Whitehead.

IV. Adoption of the Draft Minutes of the September 20, 2016, Regular Meeting

Action

- Mr. McCoy moved to adopt the minutes as presented. Mr. Drehwing seconded.

The motion passed 5-0. Mr. Gentzler was not present for the vote.

V. Public Comment on Non-Agenda Items

Key Discussion Points

- Mr. Al Emanuelli commended Commissioner John Geisler, who has chosen not to seek reelection and will retire from the board in November, on his 14 years of service to the PSD.
- Mrs. Patti Soltys commended staff on their post-storm recovery work. She said she has heard nothing but positive feedback from residents regarding the PSD.

VI. Hurricane Matthew After-Action Report

Key Discussion Points

- Mr. Nardi presented the Hurricane Matthew After-Action Report.
- PSD entered Opcon 1 (Emergency Operations) at 9 a.m., Oct. 5.
- PSD entered Opcon 5 (Normal Operations) at 5 p.m., Oct. 14.
- PSD crews are still responding to multiple customer-side water line breaks.
- The PSD is not providing nighttime customer-side response by crews at this time due to unsafe conditions.
- There were no water quality problems during nor resulting from the event. All bacteriological testing at source/in system are negative.
- All water production assets were functional within 24 hours after the event. Many were functional sooner.
- The PSD repaired approximately 20 water main breaks resulting from event, all of which were completed by Oct. 14.
- No sewer main breaks resulting from the event have been reported to date.
- Isolated sewer overflows following the event were due to apparent customer usage prior to sufficient pump-down of the system following stormwater inundation/loss of power at stations.
- The WWTP was fully functional within the first hours following the event.
- The PSD's mutual aid request was fulfilled and closed out by Oct. 14.
- The insurance and FEMA claims process were underway by Oct. 12, including CH2MHill disaster recovery services.
- The board commended staff for all their hard work and excellent communication during and following the storm.
- Mr. Nardi commended supervisors and staff for a job well done. He recognized Bill Davis, Jim Hewitt, and Dan Jozic for their solid leadership, as well as Larry Sapp for his thorough pre-storm preparation which has made it possible to navigate through the FEMA process so quickly.

VII. Commissioner and Committee Reports

A. Planning and Operations Committee

Key Discussion Points

- With the PSD focused on the Hurricane Matthew recovery efforts, the strategic planning workshop is tentatively scheduled for December rather than November.
- The Planning & Operations Committee will meet in November to prepare.

B. Finance Committee

Key Discussion Points

- The Committee did not meet this month, but major areas of focus in the coming months will be the rate study, AMI, and the customer portal.
- Mr. Nardi commented that AMI has been remarkably resilient through the storm and recovery.

VIII. General Manager's Report

Key Discussion Points

- The State of the Region luncheon will be held on Thursday, Nov. 10, at the Marriott. Commissioners should RSVP to Connie Whitehead .
- PSD staff and the CH2M disaster recovery team are working with the insurance adjustor on damage reporting and claims filing.
- New construction on Hilton Head Island is on hold until further notice. Town permitting and contractor availability are affected by recovery at this stage.

IX. New Business

A. Geisler Resolution

Key Discussion Points

- Mr. Manne presented Mr. Geisler with a resolution thanking him for his 14 years of service to the PSD, particularly in the area of finance. Also, a book on governmental accounting standards will be donated to the local library in his honor.
- Mr. Geisler stated that it has been a pleasure to serve on the board, and he thanked the board and staff for their time and help throughout his years as commissioner.
- He commended Mr. Nardi and Mr. Sapp on their excellent leadership and the smooth transition following Mr. Cyr's retirement. His confidence in Mr. Nardi has grown even more following Hurricane Matthew.

X. Executive Session

Action

- Mr. Manne moved to enter into executive session to discuss the General Manager's Performance Review. Mr. Gentzler seconded. The motion passed unanimously.

- Executive session began at 10:08 a.m.

XI. Reconvene Regular Session

Action

- Regular session reconvened at 12:00 p.m.

XII. Adjournment

Action

- The meeting adjourned at 12:00 p.m.